

**Deerfield Community School District
300 Simonson Boulevard
Deerfield, WI 53531**

**Board of Education
Regular Meeting
HS Studio Room
June 15, 2009
6:30 pm**

BOE Present: Bush, Cwik, Fischer, Haak, Page, Winkler
BOE Absent: Mack

Administration Present: Becker, Callahan, Jensen, Treuden
Administration Absent: Stenroos

Others Present: Jessica Carlson, Ryan Petersen, Robin Apold, Ruth Tiffany, Kathy Miles, Laurie Steen, Rhonda Gulbranson, Angie Bazan, Jennifer Schultz, Nancy Konkel

1. Call to Order

Meeting called to order by President, Tom Bush at 6:32 pm as duly posted under s.s. 19.84(1)(2)(c).

2. Call of Roll

Roll Call taken: Bush, Cwik, Fischer, Haak, Page, Winkler

3. Proof of Posting

Michelle Jensen presented proof of posting of the Meeting Agenda on June 10, 2009.

4. Approval of Agenda

Motion by Page/Cwik to approve the June 15, 2009 agenda as posted. Carried 6-0.

5. Approval of Minutes

Motion by Cwik/Fischer to approve the minutes of the Regular and Executive Meetings on May 18, 2009. Carried 6-0.

6. Treasurer's Report: Financial report presented by Doreen Treuden. Motion by Haak/Winkler to approve April and May expenditures. Carried 6-0.

7. Public Input: Parents asked about open enrollment numbers and posting board documents on the website. Barb Callahan shared that our open enrollment numbers are pretty much even between ins and outs. We don't currently survey parents choosing to enroll out of the district however conversations are often had with many of them regarding their requests or we are aware of situations such as job locations that are the reasons for the request. Consideration will be given to a survey, however, for confidentiality reasons we cannot share information that may identify a small group or single student. Parents also questioned the senior portfolio interviews asking for more details regarding the participants in the interviews, the process and the types of

questions asked. A parent also asked about the senior survey that is collected through School Perceptions via an online tool. The parent suggested surveying the students sooner than 18 months post-graduation.

8. Special Presentation(s):

Senior Exit Interviews with the Class of 2009:

Michelle Jensen presented data she gathered from interviews with the seniors. This information was also shared with the seniors at the graduation rehearsal and some of it was shared at the graduation ceremony. One new question asked this year was in regard to holding mid-term or final exams. A majority of the students felt they were needed as a means to better prepare them for college and to help them with study skills. Ms. Jensen shared that the survey given online through School Perceptions is given during the senior year and again 18 months after graduation. The first 18 month data is now coming in and the survey host contacts the graduates via email, phone calls, and mailings to encourage them to fill out the survey. Ms. Jensen noted that a majority of post-high school surveys are done five years after graduation and that the 18 month survey is a new concept with the intention of 18 months gives students one full year past graduation before collecting the data since many students make changes such as dropping out of college, enrolling in college, or other events which may not happen immediately following graduation, but rather after their first year out of High School. The information collected will be shared with the board at a regular meeting.

9. Student Council Report: No report, there was no Student Representative present.

10. COMMITTEE REPORTS

Legislative Report/Discussion: The current legislative updates have been focused on the state budget. Projections still show 3.1% cut to state aid at this time but more decisions are yet to be made.

Policy Committee Report/Discussion: Chris Page noted that the items will be discussed under old and new business.

Extra Curricular Committee Report: No meeting held. Sandy Fischer congratulated the spring sports on their many successes. The high school athletic code meeting will be held on August 13th and September 9th.

Finance Committee Report: Jim Haak shared that the committee discussions on the referendum updates, the 2009-10 budget, and budget adjustments that are under new business.

Facilities Committee Report: No report at this time.

Personnel Committee Report: Tom Bush shared that the DEA and DESP negotiations went well with both contracts settled and under new business for board discussion. The next meeting will be June 22 for the purposes of discussing non-union support staff and administrative contracts.

Technology Committee Report: No report at this time.

Safety Committee Report: No report at this time.

Joint Interactive Committee Report: Meets every other month with next meeting scheduled for August.

Health and Wellness Committee Report: Barb Callahan shared that Friday Family Fitness will begin in the fall to encourage families to come to the elementary gym for activities on Friday evenings.

Communications Committee Report: Michelle Jensen shared that the committee held their first meeting in May and has 20 members. The first meeting reviewed the purpose of the committee and a charter statement that specified the responsibilities of the committee. The next meeting is scheduled for June 17th. A committee member present in the audience asked what work was being done on the district website. Michelle Jensen shared that the district website will continue to be evaluated as part of the communications committee plans but would need greater input from the stakeholders (staff, parents) prior to changes being made.

4K Committee Report: Mark Becker shared the plans for the 2009-2010 schedule which will include a third section due to high numbers. He also discussed changes that are being made with the start time of the morning session to include 4K students on the regular bus routes in the morning. The change to the start time will be placed on the July board meeting because this would be a change to the School Day policy.

11. OLD BUSINESS

A. Policy Second Reading – Acceleration Policy, Materials Reconsideration Policy: The Materials Reconsideration policy is mandatory for the technology plan. The Acceleration policy provides language for the acceleration of a student in grade level placement. Motion by Page/Cwik to approve the second reading of the above policies. Carried 6-0.

B. Elementary School Street Name: Last month Tom Bush presented an idea that was brought forward by Ruth Tiffany, a Deerfield citizen, regarding naming the elementary driveway off of Liberty Street after a former Deerfield resident who served in the war. The Board of Education will entertain any other suggestions which will be announced at the July meeting and a vote will likely be scheduled for the August meeting. It was noted that having a name which has some historical significance would be great for student inquiry in learning more about Deerfield history.

12. NEW BUSINESS:

A. Policy First Readings:

AED Policy: The school nurse has recommended updates to the current AED (defibrillator) policy. The policy committee found no changes to her suggested policy language. Motion by Page/Haak to approve the first reading. Carried 6-0.

B. Extended Field Trip Proposal for 2009-10: Ryan Petersen shared the field trip proposal for spring of 2010. At this time there are six staff members interested in participating in a

trip to Washington D.C. which would include a number of visits in the D.C. area. The trip proposal included the approximate cost per student which is in the \$730 range, an overview of the educational significance of the trip, and the itinerary. The trip is scheduled for the week leading up to spring break. Tom Bush noted that this is at the end of the third quarter and asked that quarter deadlines be discussed with all high school teachers prior to the trip departure. Mr. Petersen said that these discussions would take place early in the fall with the high school staff. He also shared that the teachers involved would be working together to determine which subject classes would be invited to attend the trip so that students and parents are made aware of this as soon as possible. Motion by Winkler/Fischer to approve trip proposal. Carried 6-0.

- C. **2008-09 WKCE Test Scores Results:** Ms. Jensen presented the current test score data based on the WKCE test scores from fall 2009. There are many areas of strength, but the high school scores are much lower than the younger grades. It was noted that high school scores across the state were lower, which should be taken into consideration as we continue to assess the data and think about changes for the future.
- D. **Budget Adjustments for 2008-09:** Doreen Treuden presented the budget adjustments to the 08-09 Budget as discussed by the Finance Committee at their most recent meeting. Adjustments, if necessary are required to have a two-thirds board approval. Motion by Winkler/Cwik to approve the recommended budget adjustments. Carried 6-0.
- E. **Dane County New Teacher Project Contract for 2009-10:** Barb Callahan presented the annual contract for renewal. This project serves Dane County school districts to provide new staff training and mentoring which is part of the new laws for mentoring. Motion by Fischer/Winkler to approve contract. Carried 6-0.
- F. **CESA 2 Contract for 2009-10:** Barb Callahan presented the CESA contract noting that some of the services are for special education services and JEDI distance learning. The JEDI program is continually being assessed as very few students have taken classes outside of the in-school offerings through JEDI. A parent inquired about JEDI and the services it offers and suggested that the students and parents be made better aware of the options. Motion by Cwik/Haak to approve CESA 2 contract. Carried 6-0.
- G. **Cambridge/Deerfield Girls Soccer Co-op Contract for 2009-11:** Motion by Page/Winkler to approve the Girls Soccer Co-op Contract. Carried 6-0.
- H. **Staffing Recommendations including MS/HS Guidance Counselor:** There were 78 applicants with 5 interviews held. Barb Callahan thanked Melissa Hill, Tim Peerenboom, Jacque Wichlacz, Karen Frey and Mark Luetschwager for their participation on the interview team. Mark Landis was recommended for the position. He has served two years as a K-12 counselor in the state of Oregon. Motion by Cwik/Winkler to approve Mark Landis for the position. Carried 6-0.
- I. **Summer School Contracts 09-10:** – Mark Becker presented additional summer school teaching and aide contracts. Motion by Winkler/Fischer to approve Summer School Contracts. Carried 6-0.

- J. Consideration of the Ratification of the Deerfield Education Support Personnel (DESP) Contract for 2009-11:** – Motion by Cwik/Haak to approve agreed upon DESP Contract that includes a 4.9% increase for the next 2 years. Carried 6-0.
- K. Consideration of the Ratification of the Deerfield Education Association (DEA) Contract for 2009-11:** – Motion by Cwik/Winkler to approve agreed upon DEA Contract that includes a 3.8% increase for the next 2 years. Carried 6-0.
- L. Final Staffing Proposal for 2009-10:** – Tom Bush announced that this will be taken into executive session as it is specific to personnel and special education needs.

13. School Board President's Report: Tom Bush congratulated the graduates. He announced that there will be a future planning session to be held July 15-16 at the high school and encouraged interested participants to contact Michelle Jensen.

14. Administrative Reports:

Michelle Jensen: Michelle thanked board members for hosting an end-of-the-year breakfast for the staff. Jensen also thanked Bush for coming to school on the last day of school to thank staff once again before departing for the summer.

Barb Callahan: Announced that the athletic code meeting for the high school will be held on Aug. 13 and Sept. 9 at 6:00 pm for all HS athletes. The middle school athletic code meeting date and time is yet to be determined.

Doreen Treuden: Announced potential interest savings with QSC bonds for our referendum repairs.

Jeff Stenroos: No report.

Mark Becker: Thanked Patti Knapp and Brett Wepking for their work on the Character Ed. planning, congratulated the 6th grade students on their move to middle school, and announced that summer school began this week.

Upcoming Meetings were scheduled.

Motion by Fischer/Haak to move to executive session at 10:00 pm. Carried 6-0.

President Bush reconvened in open session at 10:45 pm and announced that action was taken in executive session regarding 2009-2010 staffing proposals.

Adjournment

Motion by Fischer/Page to adjourn at 10:46 pm. Carried 6-0.

Respectfully Submitted,

Doug Cwik
Clerk